Portland Public School Full Day Programs:

In-Service days/Winter Break/Spring Break

See the PPS 2023/24 school year calendar for currently scheduled additional program dates.

Full Day Program requires separate online registration

• Early Bird rate: \$65.00 per day *see early bird dates below*

• Regular rate: \$75.00 per day

• Drop-In rate: \$85.00 per day *Due to space limitations drop-in care cannot be quaranteed.*

• Hours: 7:00am to 6:00pm

Early Bird Registration Window	PPS Full Day Program Dates Included in Early Bird Window
No Early Bird Available	October 13 th
September 12th Through October 10th	November 3 rd , 20 th , 21 st , and 22 nd
October 17th through November 18th	December 18 th – 22 nd , January 26 th , and 29 th
December 12th through January 13th	March 25 th – 29 th
March 6th through April 7th	April 5 th and April 8th

Up to 2 weeks before start of In-Service Date:	Refund of 90%
Less than 2 weeks before start of In-Service Date:	NO REFUND

Full Day Programs Refund Policy:

<u>Additional Important Information:</u>

^{*}In the event of a medical condition that causes cancellation, a full refund will be given. Written notification from the family and physician are required.

^{*}If your child leaves Full Day Program early or arrives late due to accident, illness, homesickness, other activities, or at the request of staff, student or parent, there will be no refunds or prorated fees.

^{*} Full payment is due to the Camp Fire Columbia prior to your child attending the Full Day program. If you have not made full payment, your child will not be allowed to attend the full day program and you will not be refunded any partial payment that has been made. No payments are accepted at program site.

Please review the <u>Family Handbook</u> for more detailed information and guidelines for the Before & After School program. Below are some highlights:

Changing your attendance schedule or withdrawing from the program:

Changes to your registration package or established attendance schedule must be submitted by email or in writing to the Before & After School Registrar at least two weeks before the change takes place. Please see our Payment Policies for more details regarding transfers and withdrawals.

The PPS registrar can be reached at ppsreg@campfirecolumbia.org or 503-784-4579.

Low Attendance Cancellations:

If a program does not meet it's minimum number of regsitrations, we will be forced to cancel it. We will provide registered families with as much advanced warning as possible. Full refunds will be offered for cancelled Full Day Programs due to low registration numbers and prorated refunds will be offered for cancelled AM or PM programming. Please see our Payment Policies for minimum registration requirements.

Camp Fire Columbia does not refund fees paid for any program cancellation or change resulting from a West Linn Public School District mandated school closure, including but not limited to emergencies or inclement weather.